

# WPAFB Installation Helping Agencies Quick Reference Guide

## Agency and Phone #

<a href="#">ADAPT</a>	937-257-6877
<a href="#">BEST</a>	800-525-0102
<a href="#">Chapel</a>	937-257-7427
<a href="#">CHPS</a>	937-904-9359
<a href="#">Disability Program Manager</a>	937-904-0978
<a href="#">EAP</a>	866-580-9078
<a href="#">Equal Opportunity</a>	937-257-2789
<a href="#">Family Advocacy</a>	937-257-4608
<a href="#">Integrated Prevention</a>	937-257-6442
<a href="#">Installation Safety</a>	937-904-0888
<a href="#">Legal</a>	937-257-6142
<a href="#">Mental Health</a>	937-257-6377
<a href="#">M&amp;FRC</a>	937-257-3592
<a href="#">Military &amp; Family Life Counselor</a>	937-972-1054
<a href="#">Military One Source</a>	800-342-9647
<a href="#">SAPR</a>	937-257-7272
<a href="#">School Liaison</a>	937-656-0942
<a href="#">Wounded Warrior Program</a>	937-257-9784

*Click on links below to find  
more information:*

[Affirmative Employment Program \(AEP\)](#)

[Air Force Wounded Warrior Program](#)

[Alcohol/Drug Abuse Prevention/Treatment Program \(ADAPT\)](#)

[Substance Abuse](#)

[Family Advocacy Program \(FAP\)](#)

[Mental Health Clinic \(MHC\)](#)

[Child/Youth Programs/Support](#)

[Education and Training](#)

[Civilian Health Promotion Services \(CHPS\)](#)

[Nutrition Clinic](#)

[Integrated Prevention](#)

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[Financial Planning](#)

[Employee Assistance Program \(EAP\)](#)

[Legal Services](#)

[Military and Family Readiness \(M&FRC\)](#)

[Job Discrimination/Sexual Harassment](#)

[Sexual Assault Prevention and Response Program \(SAPR\)](#)

[Safety](#)

[Spiritual Guidance](#)

[Stress Management](#)

[Benefits & Entitlements Service Team \(BEST\)](#)

[Workplace Harassment](#)

**Reference Guide POC: Prevention Coordinator 937-257-0992**

# **AIR FORCE WOUNDED WARRIOR (AFW2) Program**

**WP Medical Center**

**Area A Bldg. 830 1<sup>st</sup> Floor**

**Clinic Hours: M-F 0730-1630**

**Phone: 937-257-9784 or DSN: 312-787-9784**



The Air Force Wounded Warrior Program (AFW2) is a Congressionally-mandated, federally-funded program that provides personalized care, services and advocacy to seriously or very seriously wounded, ill or injured Total Force recovering service members and their Caregivers and families. AFW2 focuses on specific personal and family needs and includes programs that cover a gamut of situations throughout the recovery process and beyond.

## **AFW2 Program Eligibility**

- Very Seriously, Seriously wounded, ill or injured on the Casualty Report or by a DoD Medical Authority
- Airmen with highly complex medical conditions that are service related or in-the-line of duty and confirmed by a DoD Medical Authority (examples: tick-borne illnesses, cancer, invisible wounds, chemical exposure). Final approval authority: Air Force Personnel Center Warrior and Survivor Care Division (AFPC/DPFW)
- Airmen diagnosed w/ service related or in-the-line of duty PTSD, TBI or MST, verified by DoD Medical Authority and are under consideration or referred to MEB
- Purple Heart Recipients
- Air Reserve Components (ARC) who were retained for more than 6 months on Title 10 medical

## **AFW2 Referral Agents**

- Anyone may refer an Airman to the AFW2 Program
- Common avenues for referral:
  - Casualty Morning Report (CMR) (VSI/SI)
  - Integrated Disability Evaluation System (IDES)
  - Airman and Family Readiness Center (A&FRC)
  - Medical Continuation (MEDCON) Cell
  - Special Compensation for Assistance with Activities of Daily Living (SCAADL) Application
  - Clinical Case Manager or Recovery Care Coordinator
  - Unit Leadership
  - Airman

**Emergency Security  
Forces  
937-257-9111**

**Non-Emergency  
Security Forces  
937-257-6516**

**Eagle Eyes  
Antiterrorism  
937-257-EYES (3937)**

**Have a Great Energy  
Saving Idea?  
Call 937-904-2432**

## **Alcohol and Drug Abuse Prevention and Treatment (ADAPT) Program**

Phone: (937) 257-6877

Location: Area A, Bldg 830, 4<sup>th</sup> Floor Wright Patt Medical Center

**ADAPT provides the following programs for all TriCare eligible beneficiaries over the age of 18:**

- Substance Abuse Assessments
- Individual, Group, and Family Treatment
- Substance Abuse Prevention & Education

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## **Drug Demand Reduction Program**

(Military and Civilian) 255-2987

Area B, Bldg 103

- Community outreach activities intended to reduce the risk of drug abuse among Air Force family members, retirees, and schoolage children.
- Promote a drug free workplace through the execution of a robust military and civilian employee drug abuse testing program.

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## **Substance Abuse**

### **Alcohol and Drug Abuse and Treatment (ADAPT) Program**

(Military and Civilian)  
937-257-6877

### **Drug Demand Reduction Program**

(Military and Civilian)  
937-255-2987

### **Employee Assistance Program (EAP)**

(Civilian Only)  
866-580-9078

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# Affirmative Employment Program (AEP)

(937) 904-1571

5030 Pearson Rd, Area A Bldg. 219

[88ABW.DE.Org@us.af.mil](mailto:88ABW.DE.Org@us.af.mil)

➤ **Installation Barrier Analysis Working Group (IBAWG)**

Chaired by Affirmative Employment Program Manager and chartered to identify and propose recommendations to eliminate barriers to equal employment opportunity in the Air Force.

➤ **Special Observance Months**

Conducted to enhance cross-cultural awareness as they promote and celebrate the significance of diversity among all civilian employees and military members and combats stereotypical behaviors/beliefs through education.

➤ **Special Emphasis Programs (SEPs)**

Enhance employment and cultural awareness of underrepresented populations.

- Black/African American Employment Strategic Team
- Disability Action Team
- Hispanic Empowerment and Advancement Team
- Indigenous Nations Equality Team
- LGBTQ+ Initiative Team
- Pacific Islander/Asian American Community Team
- Women's Initiative Team

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# Workplace Harassment

## **Inclusionary Program Manager**

(Civilian) 937-904-0978

5030 Pearson Rd, Area A Bldg. 219

**Address complaints and allegations of workplace harassment**

- Offensive non-verbal gestures
- Veiled threats of violence
- Threatening or provoking remarks
- Hazing Bullying
- Offensive Jokes
- Ridicule or mockery
- Displays of offensive objects or imagery
- Stereotyping
- Intimidating acts
- Racial or other slurs
- Unwanted physical contact
- Epithets or name-calling
- Insults or put-downs
- Derogatory remarks about a person's accent or disability

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# Reasonable Accommodations

## Disability Program Manager

[88ABW.DE.DisabilityProgram@us.af.mil](mailto:88ABW.DE.DisabilityProgram@us.af.mil)

(937) 904-0978  
Area A, Bldg. 219

<https://usaf.dps.mil/teams/DEI-Office/SitePages/disabilityprogram.aspx>

- Facilitate the process for providing **reasonable accommodations** for individuals with disabilities. A reasonable accommodation is an adjustment or alteration that enables a qualified person with a disability to apply for a job, perform job duties, or enjoy equal benefits and privileges of employment.
  - Help managers determine the essential functions of the position, identify architectural and other barriers, and possible modifications or solutions.
  - Work with public & private organizations with the placement of applicants with disabilities to provide information about the program, job opportunities, and facilitate job placement.
  - Resource for employees, managers, senior leaders and community at large for special hiring authorities available for individuals with disabilities.
  - Provide education and resources on disabilities for employees, managers, and leaders to make Wright-Patterson an inclusive environment.

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## **Family Advocacy Program (FAP)**

(Military Only)

937-257-4608

After Duty Hours: 937-257-3203/2969

Area A, Bldg 830, 4th Floor (WP Medical Center)

**Family Advocacy provides the following programs for all TRICARE eligible personnel:**

- Outreach and Prevention Program
  - New Parent Support Program
- Child Abuse and Neglect Awareness Training
  - Victim Advocate Services for Adults
- Domestic Violence (can include Married and/or Unmarried Intimates sharing household and/or children as well as former spouses)

For additional information, please visit <https://www.wpafb.af.mil/fap>

In case of emergency, call the emergency room at (937) 257-3203 or Security Forces at (937) 257-9111.

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# Mental Health Clinic (MHC)

(937) 257-6877

Area A, Bldg 830, 4<sup>th</sup> Floor  
(WP Medical Center)

## Services Include:

- Individual Counseling
- Medication Services
- Suicide Prevention Briefings
  - Education Classes
  - Child/Teen Services
- Community Consultation
- Prevention Services

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**Employee Assistance Program (EAP)** (Civilian Employees) 866-580-9078

**Military One Source** (Military Only) 800-342-9647

*Current as of May 2024*



**Full and Hourly Care  
Before and After School Age Care  
Family Child Care  
Youth Programs  
Youth Sports**



**Programs and Facilities available:**

Wright Field South CDC	(937) 255-6474	Youth Center	(937) 656-8645
Wright Field North CDC	(937) 255-6254	School Age Program	(937) 656-8688
New Horizons CDC	(937) 904-1444	Family Child Care	(937) 656-8685
Wright Care CDC	(937) 656-8701	Youth Sports	(937) 656-8694

**Child and Youth Programs**

(Military and Civilian)

Submit Requests for Care:

[MilitaryChildCare.com](http://MilitaryChildCare.com)

Child Care Aware

(800) 424-2246

**School Liaison**

(Military and Civilian)

937-656-0942

Area A, Bldg 2

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# Education & Training

## Base Education Office

937-904-4801

Area B, Bldg 50

<https://usaf.dps.mil/sites/21288/FSS/FSD/FSDE/SitePages/Home.aspx>

Education and Training develops the WPAFB workforce for current and future assignments, providing support to both military and civilians through:

- Organizational Consultations to assess and provide resources to meet Air Force Institutional competency training needs
- Academic/Vocational Advising/Training Programs
- Educational/Military Testing/Competency Based Training
- NO COST: Workplace enhancement classes

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## School Liaison

(Military and Civilian)

937-656-0942

Area A, Bldg 2

- Develop solutions and partnerships with local schools and military families to overcome barriers to successful education and school transitions
  - Develop/Maintain a homeschool database
- Provide training to parents and educators about educational resources available to the military child

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# Civilian Health Promotion Services (CHPS)

937-904-9359

Area B, Bldg 571, Rm 152

**Walk-in Office Hours: M-F 0700-1500**

## ➤ Free annual Cardiac Risk Profile for Federal Civilians

- Cholesterol, blood Glucose, Blood Pressure
- Available once per year for Federal Civilians
- Body Composition Screenings

## ➤ Educational Classes

- Nutrition
- Stress Management
- Heart Health
- Sleep Hygiene
- Safety Topics
- Goal Setting
- Weight Management
- Tobacco Cessation



## ➤ Wellness Challenges and Initiatives for Military and Civilians

## ➤ Wellness Support Center: [USAFwellness.com](https://USAFwellness.com)

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*Current as of May 2024*

## Nutrition Clinic

937-257-8815

Area A, Room BN10 (Basement)

WP Medical Center

Hours: M-F 0730-1530, Closed 1130-1230

The Nutrition Clinic offers appointments for patients with any nutrition concern. Here are just a few of the topics which can be addressed:

- High Cholesterol
- High Blood Pressure
- Diabetes/Pre-Diabetes
- Pediatric Nutrition
- Sports Nutrition
- Weight Loss or Gain
- Gastrointestinal
  - Obesity

Body Composition Measurement (BOD POD) is offered **on a space available basis.**

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# Integrated Prevention

937-257-0992

Area A, Bldg 70, Room 1309

**The integrated prevention office is available to organizations and individuals help Airmen and their families withstand, recover from and grow through adversity with comprehensive, focused health & wellness initiatives, and support.**

- Resource information and support from helping agencies to include work-site trainings
- Guidance and Referral to leadership on quality of life, violence prevention, and resilience topics
- Resilience training delivery and coordination
- Master Resilience Trainer (MRT) and Resilience Training Assistant (RTA) training and certification

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# Community Resources

## American Red Cross

(937) 222-6711

## Veterans' Assistance Center

(614) 336-6000

## United Way 211

(937) 225-3000

<http://www.daytonunitedway.org/help.php>

## WPAFB Volunteer Office

937-257-2644

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# Financial Planning

## **Military & Family Readiness Center (M&FRC)**

(Military and Civilian)

(937) 257-3592

## **Employee Assistance Program (EAP)**

(Civilian Only)

(866) 580-9078

## **Military One Source**

<https://www.militaryonesource.mil/>

(Military Only) (800) 342-9647

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# Employee Assistance Program (EAP)

(Civilian Only)

(866) 580-9078

Area B, Bldg. 57

*Zero cost, 24/7 confidential support for civilian employees and their families*

- Consultation, assessment, and referral for employees & dependents
- Short-term and solution-focused counseling and coaching
- Financial, legal, and identity theft consultations
- Work-life services and so much more
- A wealth of on-line resources

**SUPPORT | ADVICE | HELP**



<http://www.AFPC.af.mil/EAP>

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*Current as of May 2024*

## Military and Family Readiness Center (M&FRC)

(Military and Civilian)

937-257-3592

Area A, Bldg 2

Hours of Operation: MF 0730-1630

### Services Offered:

- Air Force Aid Society
- Personal and Family Life
- Education Relocation Assistance
  - Volunteer Resources
  - Transition Assistance
- Personal Financial Readiness
  - Employment Assistance
- Personal and Family Readiness
- Exceptional Family Member (EFMP)
  - Wounded Warrior Program
- Adult Military & Family Life Consultant

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## Military Family Life Consultants (MFLC)

(Military Only)

Adult: (937) 972-1054 or (937) 203-6461

Area A, Bldg 2

The MFLC program provides nonmedical, short-term, situational problem-solving counseling services to address issues that occur across the military lifestyle and help service members and their families cope with normal reactions to stressful and often adverse situations caused by deployments and integration.

MFLSCs provide outreach services that expand capabilities and bridge with other services on and off base. The program is free and totally anonymous with no records kept relating to use of services.

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# Judge Advocate (JA)

(Military, Dependents, Retirees)

(937) 257-6142

Area A, Bldg 10

## Legal Services Provided:

Wills

Power of Attorney

Notary Service

Advice of Personal Civil Legal Matters

Tax Center

Air Force Claims Service Center

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## Victim Witness Assistance Program (VWAP)

937-257-3628

Area A, Bldg 10

VWAP is designed to ease the path through the military justice process. The program focuses on the victim/witness and their needs. VWAP gives the victim/witness a voice in the system as well as to provide information/education on what is occurring in a specific case.

<http://www.wpafb.af.mil/units/ja/index.asp>

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## Employee Assistance Program (EAP)

(Civilian Only)

(866) 580-9078

Area B, Bldg 57

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# **Job Discrimination/Sexual Harassment Equal Opportunity Office (EO)**

(Military and Civilian) 937-  
257-2789

5030 Pearson Rd, Area A Bldg. 219

- Address complaints and allegations of unlawful discrimination and sexual harassment.
  - Address complains of hazing and bullying (Military Only)
    - Provide Human Relations Education and Training
    - Negotiated Dispute Resolution
- Provide referral assistance for issues that fall outside EO purview

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## Sexual Assault Prevention & Response Program (SAPR)

5030 Pearson Road, Area A, Bldg. 219, Corridor 230  
24/7 SAPR Hotline: (937) 257-7272  
24/7 Text Enabled Line: (937) 689-2154  
E-mail: [88abw.sapr.orgbox@us.af.mil](mailto:88abw.sapr.orgbox@us.af.mil)  
<https://www.wpafb.af.mil/Units/SAPR/>

Restricted & Unrestricted Reporting Options available for:

- **Active Duty Military**
- **Uniform Service Member's Dependents (Over 18 years of age)**
  - **Guard/Reserve**
  - **DoD Civilians**

### Restricted Reporting

- Command is not notified
- No law enforcement involved
- All information is kept confidential
- Can change to unrestricted

### Services Available:

- Medical Services
- Mental Health Services
- Legal (Victims' Counsel)
- Chaplain
- CATCH

### Unrestricted Reporting

- Unit CC is notified (need to know basis)
- OSI is notified and may initiate an investigation

### Services Available:

- All services listed for those who file a Restricted Report
- Protective orders (civilian and/or military)
- Expedited Transfer

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## **Installation Safety and Voluntary Protection Program (VPP)**

Duty Hours: (937) 904-0888

After Hours (Command Post):

(937) 257-6314

5440 Skeel Ave

Area A, Bldg 110, Rm 108



### **Installation Safety**

The 88 ABW Safety Office is responsible for minimizing the loss of resources and protecting personnel from death, injury, or occupational illness by managing risk on and off-duty.

The office conducts thorough and timely safety program reviews, facility inspections, and mishap investigations to provide leaders with recommendations to enhance risk management.

The safety office is comprised of Occupational, Weapons, and Aviation Offices.

### **Voluntary Protection Program**

The VPP recognizes employers and workers in the private industry and federal agencies that implement effective safety and health management systems and maintain injury and illness rates below the National Bureau of Labor Statistics averages for their respective industries.

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# Spiritual Guidance

## Chaplain Corps

*Mission: To inspire the readiness of Airman, Guardians, and families through soul care, leader advisement, and religious liberty.*

For Military and Civilians in Crisis Situations



## Support Offered

- 100% Confidential Counseling with Chaplains and/ or Religious Affairs
- Religious Accommodation
- Worship Services
- Religious Education
- Leadership Advisement
- Military Marriage Seminars
- Single Retreats

## Contact

Duty Hours: 937-257-7427 (Main Office)  
Office Hours: 0730-1630, Mon-Fri

After Hours: 937-257-6314 (Command Post)

Email: [88ABW.HC.workflow@us.af.mil](mailto:88ABW.HC.workflow@us.af.mil)

[Chapel Community \(af.mil\)](http://ChapelCommunity.af.mil)

Services updated and sent out weekly via  
PA Weekly Bulletin

## Chapel Locations

Main Office, Bldg. 219, Area A, 1<sup>st</sup> Floor — 5030 Pearson Rd, WPAFB, OH 45433  
Office Hours: 0730-1630, Mon-Fri

Kittyhawk Chapel, Bldg. 1220, Area A— 2267 Birch Street, WPAFB, OH 45433  
Prairies Chapel, Bldg. 6568, Prairies Housing— 682 Chapel Lane, WPAFB, OH 45433  
Hospital Chapel, Bldg. 830, Area A— 4881 Sugar Maple Dr. WPAFB, OH 45433  
AFIT Chapel, Bldg. 640, Rm. 201, Area B— 2950 Hobson Way WPAFB, OH 45433

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937-257-6516

**Current as of May 2024**

# Stress Management

## Mental Health

(Military and Civilian)

937-257-6877

## Family Advocacy

937-257-4608

## Chaplain Corps

(Military Only)

Civilians in Emergency Situations

937-257-7427

## Employee Assistance Program (EAP)

(Civilian Only)

866-580-9078

## Military Family Life Consultant (MFLC)

(Military Only)

Adult: 937-972-1054/937-203-6461

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## Benefits & Entitlements Service Team (BEST)

Located at Air Force Personnel Center (AFPC), Joint Base San Antonio-Randolph, Texas.

BEST provides customer service and benefits information for Air Force-serviced civilian employees in the following programs:

- Federal Employees Health Benefits (FEHB) Program
- Federal Employees Group Life Insurance (FEGLI) Program
- Thrift Savings Plan (TSP)
- Retirement Programs
- Survivorship (counseling and/or claims assistance for employee death-in-service and family member death)

\*All AF-serviced civilian employees will submit their elections to enroll (or make changes) in FEHB, FEGLI, and TSP using the electronically web-based **Government Retirement & Benefits (GRB) Platform**.

\* For personnel issues, contact the Total Force Service Center at **800-525-0102** or **210-565-0102**.

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